

OCCUPATIONAL TRAINING DIRECTOR, Inspired Coffee

Inspired Coffee is more than a coffee shop. It's a social cause – a business with a mission that employs people with intellectual, developmental and physical disabilities as trainees and we train, coach and, over time, helps them secure community employment. Come join the team and make an impact in the lives of people with disabilities and spread our message of hope and inclusion.

Looking for a one-of-a-kind opportunity to make a truly life-changing impact in the lives of people with disabilities? We are looking for a passionate, energetic and inspiring leader with an entrepreneurial mindset to provide oversight and direction and deliver all occupational training and life skill development programming for Inspired trainees. As an “emerging practice area,” you will work collaboratively with the shop’s General Manager, Assistant Manager and Shift Leads to ensure the objectives of the business *and* the training program are achieved. We need a leader to train, coach and prepare people with disabilities to launch into community employment while simultaneously training and supporting coffee shop operations team to work effectively with trainees.

No coffee shop experience? No problem! We provide on-the-job training.

Why Work For Us?

- Excellent, competitive pay – Up to \$65,000 based on experience.
- Great benefits package
- Enjoy coming to work every day knowing you’ve made a difference in the lives of people with disabilities
- Be part of a mission, not just a job! Check us out online – www.inspiredcoffee.org.

Benefits & Conditions:

- 60-day waiting period for enrollment
- Health plan reimbursement for marketplace coverage
- Dental Insurance
- Vision Insurance
- Free Basic Life Insurance, Short Term Disability, Accidental Death and Dismemberment Insurance
- 401(k) Retirement Plan
- Referral Bonus

Responsibilities:

- Maintains overall responsibility and accountability for trainee outcomes by implementing the 5-stage training program.
- Confers with and updates General Manager, Assistant Manager, Shift Leads and Coffee Mentors regarding the strengths/skills/goals of each trainee. Instructs and guides in observing and collecting data.
- Onboards/orients/trains Shift and Training Supervisor, Shift Leads and Coffee Mentors regarding trainees and working with individuals with disabilities.
- Achieves Key Performance Indicator targets related to the training program.
- Develops and maintains proficiency in Barista, Cashier, Stockroom Support, and Cafe Keeper positions at Inspired. As part of the Inspired team, provides shift coverage as needed.

- Attends and reports progress at Inspired Core Team meeting and Inspired Advisory Committee meeting.

Experience, Qualifications, and Requirements:

Education	<p>Certified Occupational Therapist Assistant (COTA) credential, Occupational Therapist (OT) credential is preferred.</p> <p>Bachelor’s Degree in Special Education, experience as Transition Coordinator in an educational setting is preferred.</p>
Years of Experience	<p>2+ years working with people with disabilities. Experience working in an “emerging practice area” is highly desired.</p>
Requirements	<ul style="list-style-type: none"> • Able to work nights and weekends from time to time • Valid Driver’s license • Demonstrated experience understanding / using internal management reports. • Knowledgeable and strong working knowledge of Microsoft Word, Power Point, Excel • Strong communication and organizational skills • Ability to lift up to 50 lbs.